

1. Legal Requirements under CTSA 2015

	<p>1.1 A panel is in place for the area (or combined area) with the sole purpose of providing support to those identified individuals who are at risk of being drawn into terrorism.</p>	<p>1.2 Membership of the panel includes the local authority and police for that area which is wholly or partly within the authority.</p>	<p>1.3 Partners of the panel (as listed in Schedule 7 CTSA) act in cooperation with panel in carrying out its functions under section 36(4) CTSA. This includes the giving of information to determine whether an individual should be referred to the panel (section 38(3)). <small>[All references to panel partners comprise those identified by the Channel chair, in addition to partners listed within Schedule 7.]</small></p>	<p>1.4 Partners of the panel have regard to the Channel duty guidance issued by the Secretary of State.</p>
<p>Green/ Amber/ Red</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>
<p>Please include here any further details behind any amber/red entries or examples of good practice</p>	<p>Single Channel Panel is in place, covering adults and children. Channel Panel meets monthly, even where there aren't live cases, to enable continuity, sharing best practice and learning points.</p>	<p>Single Channel Panel is in place, covering adults and children. Channel Panel meets monthly, even where there aren't live cases, to enable continuity, sharing best practice and learning points. Local Authority and Police (South West Counter Terrorism Unit) attend panel.</p>	<p>Single Channel Panel is in place, covering adults and children. Channel Panel meets monthly, even where there aren't live cases, to enable continuity, sharing best practice and learning points. Partners of the panel include those listed in schedule 7 and this is written in the Panels terms of reference.</p>	<p>Yes partners have regard to the guidance and discuss when making decisions on referrals.</p>
<p>Please include here areas for improvement and timescales for completion</p>				

2. Strategic Governance

	<p>2.1 Channel Panel activity is overseen by a local strategic multi-agency partnership board where Channel is a specified agenda item. The Channel chair attends this board.</p>	<p>2.2 The chair/deputy chair should not hold line management responsibility for officers leading case management delivery and should not hold responsibility for strategic governance to which Channel is accountable</p>	<p>2.3 An escalation process to strategic governance is in place for the Channel Panel. This process is publicised to panel members/partners and referred to in any relevant governance public facing websites</p>
Green/ Amber/ Red	Green	Green	Green
Please include here any further details behind any amber/red entries or examples of good practice	<p>The Dorset CONTEST Board has overall responsibility for the local overview and monitoring of partners implementation of Channel and the wider Prevent duty. Officers in the council with responsibility for Channel / Prevent report to councillors through Dorset Council's People and Health Scrutiny Committee. There are also strong links with the Pan Dorset Prevent Partnership and Dorset Community Safety Partnership (CSP).</p>	<p>The Chair / Deputy Chair do not hold line management responsibility for officers leading case management delivery and do not hold responsibility for strategic governance to which Channel is accountable.</p>	<p>The Dorset CONTEST Board has overall responsibility for the local overview and monitoring of partners implementation of Channel and the wider Prevent duty. Officers in the council with responsibility for Channel / Prevent will report to councillors through Dorset Council's People and Health Scrutiny Committee. There are also strong links with the Pan Dorset Prevent Partnership and Dorset Community Safety Partnership (CSP). Governance arrangements include provision for addressing escalated concerns. Terms of reference are including in Council's constitution, and this includes setting out governance - TOR are publically available via the constitution online.</p>
Please include here areas for improvement and timescales for completion			

3. Chairing skills / core competencies					
	<p>3.1 The Chief Executive (or equivalent Head of Paid Service) has designated local authority officers as named chair and deputy chair, details of whom have been provided to HSG.</p> <p>[Changes to designated Channel chairs/deputy chairs must be notified to HSG via Channel@homeoffice.gov.uk]</p>	<p>3.2 The Chair and deputy chair have experience in chairing multi-agency panels and hold sufficient authority to direct multi-agency delivery.</p>	<p>3.3 Chair and deputy chair have a sound understanding of Channel, Prevent and CONTEST strategies.</p>	<p>3.4 Chair and deputy Chair have a degree of separation from any Home Office Prevent funded post in the local authority.</p>	<p>3.5 Chair and deputy Chair are committed to completing training programmes requested by HSG.</p>
Green/ Amber/ Red	<p>a. Named Channel chair and email contact: Paula Golding, Head of Locality & Strategy, b. Named Channel deputy chair and email contact: Julia Ingram, Corporate Director for Adult Social Care,</p>	Green	Green	Green	Green
Please include here any further details behind any amber/red entries or examples of good practice	<p>Dorset Council Channel Panel Chair and Deputy Chair have recently undergone some changes. This includes; •Paula Golding (Head of Localities, Children's Services) moving from Vice Chair to Chair. •Jon Price (Corporate Director, Commissioning, Adults & Housing) stepping down (as Chair) and Julia Ingram (Corporate Director for Adult Social Care, Adults & Housing) taking on the Vice Chair position</p>			<p>Dorset does not receive any Home Office Prevent funded posts.</p>	<p>Dorset Council Channel Panel received Channel Panel training from the Home Office within the past 6-9 months. Our Channel Chair / Deputy Chairs are committed to undertaking any training required to fulfill the role.</p>
Please include here areas for improvement and timescales for completion					

4. Panel Function

	<p>4.1 The Panel assesses the extent to which identified individuals are susceptible to being drawn into terrorism and creates a support plan to address identified needs.</p>	<p>4.2 The support plan for individuals is kept under review to ensure individual needs are being met in line with identified or changing susceptibilities as identified within the VAF. The panel assesses the impact of its actions or inactions when reviewing the support plan.</p>	<p>4.3 All standing panel members are actively involved in panel discussion, decisions and delivery.</p>
<p>Green/ Amber/ Red</p>	<p>Green</p>	<p>Green</p>	<p>Green</p>
<p>Please include here any further details behind any amber/red entries or examples of good practice</p>			
<p>Please include here areas for improvement and timescales for completion</p>			

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<p>4.4 Panel meets monthly to oversee all Channel cases in their area where there are live cases for discussion, referrals for decision or case reviews to be undertaken.</p>	<p>4.5 Information is effectively shared between panel members and partners and is facilitated by an information sharing agreement (ISA).</p>	<p>4.6 Consent to receive support is obtained in writing and no later than 3 months after the panel first adopts a case and offers an individual support. Consent is informed, explicit and freely given without coercion or duress.</p> <p>Consent to access Channel support should not feature as part of any process whereby a sanction is imposed for non-compliance (e.g Child safeguarding arrangements, Probation or Youth Offending licence conditions, or court orders)</p>	<p>4.7 The initial VAF is circulated to all relevant panel members and partners in advance of the meeting and are updated by the Channel Case Officer at least every 3 months or when any significant event impacts on the individual's susceptibility to being drawn into terrorism.</p>
<p>Green</p>	<p>Amber</p>	<p>Green</p>	<p>Green</p>
<p>Channel Panel meets monthly even where there aren't any live cases, in order to share learning, best practice and keep up to date on any broader agenda items.</p>			<p>Completed by case officer and provided to Channel admin prior to the meeting who should circulate.</p>
	<p>Personal Information Sharing Agreement has been created and out for consultation / signatory. To be completed within 3 months.</p>		

4.8 Home Office approved Intervention Providers are considered for all cases where support is to be offered and the rationale for their use or preclusion is documented in the minutes.

4.9 The panel, in conjunction with counter terrorism police, keep the safeguarding risk and the terrorism risk under review when considering actions taken or proposed. Mitigating actions to reduce these risks are considered.

4.10 A minute taker (Independent of Channel panel membership) is available at each panel meeting to take minutes, Channel minutes accurately reflect decisions made by the panel and a rationale for those decisions. Draft minutes are circulated to all core panel members for review and are approved by the panel at the following scheduled meeting.

4.11 All adopted cases are reviewed by the panel at least 6 and 12 months after closure which includes police checks, relevant service involvement, change of circumstances (including making family contact where appropriate), concerns arising since case closure and contact with initial referrer.

Green

Green

Green

Green

4.12 Channel panel is proactive in considering families (where appropriate) within the assessment process and the support offer.

4.13 There is a structured, agreed process for providing updates to family members.

Green

Amber

From the implemented friends and family toolkit, there is now an information leaflet that the case officer will hand/send to relevant family members.

2.-A-factsheet-for-friends-and-family.final_.pdf (apps.police.uk)

Panel members will agree which panel member will update family as appropriate, however, further work required to ensure this is formally built into the meeting on the minute template.

3 momnths

5. Data Protection					
	5.1 Management of data is compliant with the Data Protection Act 2018 and General Data Protection Regulations 2018.	5.2 Local Data Protection Information Notices have been updated to reflect Channel Panel functions and use of personal data.	5.3 Local data protection policies are being followed for Channel data stored locally	5.4 All relevant Channel case documents including minutes, VAFs, Intervention Provider reports and support plans are uploaded onto the HSG approved Case Management Information System.	5.5 All individuals receiving support from Channel are signposted to the Home Office Channel Data Privacy Notice for the HSG-approved Case Management Information System.
Green/ Amber/ Red	Amber	Amber	Amber	Green	Green
Please include here any further details behind any amber/red entries or examples of good practice					The consent form has been in use for some time and this includes the relevant signposting.
Please include here areas for improvement and timescales for completion	Personal Information Sharing Agreement has been created and out for consultation / signatory. To be completed within 3 months.	Personal Information Sharing Agreement has been created and out for consultation / signatory. To be completed within 3 months.	Personal Information Sharing Agreement has been created and out for consultation / signatory. To be completed within 3 months.		

This assurance statement provides an accurate assessment of compliance with Channel panel requirements for the financial year 2022/23, as detailed within the CTSA 2015 and Channel Duty guidance 2020. A commitment is made for those areas identified for improvement to be progressed within the timeframes stated.

The **Local authority Chief Executive/ Strategic Director** needs to electronically sign in the box below **marked with an 'X'**.

Double click on the X below to open the signatory window. The box may automatically let you sign it, which you can do so by using your mouse to scribe your signature. If not, it'll ask you to select an image of your signature, if you already have one please upload. If not, to draw up a signature, open up the Paint app and using the pen/ pencil function draw your signature and save as an image/ photo in your documents. Then please open this form back up again, double click on the signatory 'X' and attach the file in the box specified.

Local authority Chief Executive/ Strategic Director Signatory:

Signed X

Date

Position

Local Authority.....

Please indicate if part of a combined panel.....

Please return completed statements to Channel@homeoffice.gov.uk by **16 June 2023**.